

Manchester Park HOA Board Meeting  
December 18, 2017  
Meeting Minutes

Members of the Manchester HOA Board Meeting in attendance:

- Tony Banco
- Joanne Benson
- Karen Brooks
- Jim Harvey
- Thomas Smith

Tony Banco called the meeting to order at 7:10 PM.

- I. The only item of discussion was to review the bids received for the RFP for Landscaping Services. After a brief discussion, the Board asked:
  - a. That we get clarification from Gregory Landscape Services on the addition of the mowing/maintenance of the paved Mac Circle entrance of Manchester Park.
  - b. That we ask Gregory Landscape Services to reduce the number of flats of flowers to 110.

If those items were confirmed/agreed upon by Gregory Landscape Services, the Board unanimously voted to award the RFP to Gregory Landscape Services.

Once the bid is awarded, the Board will reach out to the awardee in 2018 to discuss the services.

The meeting was adjourned at 7:30 PM.

Respectfully Submitted,

*Joanne Benson*

Joanne Benson, Secretary

\*Note: MJS clarified the 2 items above, which were agreed upon by Gregory Landscape Services on 12/19/2017.