

Manchester Park HOA Board Meeting
June 3, 2020
Meeting Minutes

Members of the Manchester Park HOA Board in attendance on a Zoom Meeting:

- Tony Banco
- Thomas Smith
- Karen Brooks

Tony Banco called the meeting to order at 7:30 PM.

Discussions on board members:

1. Angie Peters was removed from the board due to moving out of Manchester Park.
2. Chris Cawrse is replacing Angie Peters and taking over architecture review on a one year term.
3. The HOA Website needs updated with this information.
4. Karen Brooks to discuss with Jennifer Drayer if she would be interested in joining the board.

Discussions on Landscaping:

1. The landscaping has gone downhill.
2. Flowers were stolen from the back entrance.
3. Flowers in the front entrance have died.
4. There is a delay from the landscaping company and MJS about this issue.
5. Mac Circle side has still not been cut this year.
6. The fountain needs to be pressure washed and algae tablets are supposed to be used at least two times per year (not done).
7. Discussed landscaping companies to invite to bid (must have one million or more insurance). They also must be able to handle or sub out the following repairs:
 - Lighting
 - Electrical
 - Irrigation
 - Landscaping
8. The landscaping contract will need to be rewritten, reviewed and bids accepted and reviewed. This will take a few months to get another contract in place. The board will meet again to discuss when bids are received.

The board discussed write ups and how they are being handled.

The question also came up of who is getting the money for the architectural fees being charged?

The meeting was adjourned at 8:25 PM.

Respectfully Submitted,

Karen Brooks, Treasurer (Interim Secretary)